

series

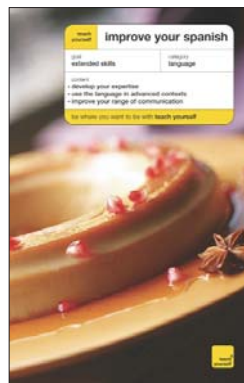
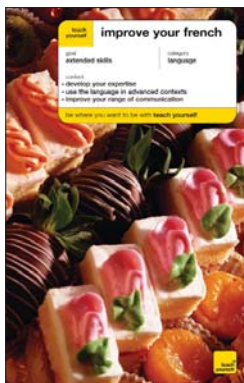
## improve your...

The **improve your...** series provides the perfect way to build on your existing language knowledge and improve your spoken and written communication.

The books cover a wide range of topics and teach the kind of everyday language that will enable you to communicate with confidence with native speakers. The choice of material aims to give you a flavour of the country today and each unit is based around a single theme with lively interviews and conversations on the accompanying double cd.

content

- **everyday, colloquial language**
- **topic-based learning with plenty of practice**
- **cultural background information**



series

## business languages

new series

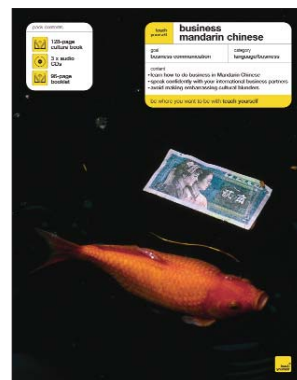
This brand new series is for anybody who needs to business abroad and wants to feel confident when it comes to their language skills!

The course contains 3 CDs, that will give you the language tools you need for all your dealings and transactions, and also teach you the specialist business terms as well. The course gives you plenty of opportunity to practise speaking and listening, and build up your confidence in order to communicate with and understand your international colleagues.

The CDs come with a booklet containing the transcript of the recorded material as well as a glossary listing all the vocabulary from the course. If you have more time you can also use the accompanying culture book, which will give you tips on etiquette and business culture so you need never be stuck for words or worry about committing business faux pas when you are travelling.

content

- **up-to-date, relevant, business language**
- **focus on business etiquette and culture**
- **supplementary book and glossary**



improve your...

### improve your french

jean-claude arragon  
978 0 340 87061 7 £9.99 bk  
978 0 340 87062 4 £22.99 bk/dbl cd  
978 0 340 87063 1 £12.99 dbl cd

### improve your german

paul coggle & heiner schenke  
978 0 340 87064 8 £9.99 bk  
978 0 340 87065 5 £22.99 bk/dbl cd  
978 0 340 87066 2 £12.99 dbl cd

### improve your italian

sylvia lymbery  
978 0 340 87067 9 £9.99 bk  
978 0 340 87068 6 £22.99 bk/dbl cd  
978 0 340 87069 3 £12.99 dbl cd

### improve your spanish

juan kattán-ibarra  
978 0 340 87070 9 £9.99 bk  
978 0 340 87071 6 £22.99 bk/dbl cd  
978 0 340 87072 3 £12.99 dbl cd

business languages

### business mandarin chinese

sarah carroll  
978 0 340 92972 8 £30.00

oct  
new

### business french

sarah carroll  
978 0 340 92974 2 £30.00

jul  
new

### business japanese

sarah carroll  
978 0 340 92971 1 £30.00

oct  
new

### business spanish

sarah carroll  
978 0 340 92973 5 £30.00

jul  
new